SMAC Governing Board Agenda

August 15th, 2023

1:00-3:00

1. Introductions 10 Minutes

Who's the funniest person you know?

1. Ad hoc/committee report out 15 Minutes.

*Ad Hoc: primary responsibility will be to develop a strategic vision and objectives for the CoC​. Once a vision and objects have been adopted by the CoC, each committee will work to develop a charter to clearly outline its structure and how the work contributes towards the vision and objectives​*

*To support increased capacity of the CoC for effective CoC operation and regional planning*

* *Developing Committee Charters:* 
  + *The body of work each committee is responsible for*
  + *Define how committee work is assigned or delegated*
  + *Identify how each committee relates to other committees and the GB*

*One of the broader goals for this will be to:*

* *Ensure that there aren’t essential functions going undelegated to a committee*
* *Identify areas that are unclear or where communication gaps may present*
* *Recommend charter changes!*

**Affordable Housing Committee**: Exploring where the committee fits and create ideas for actionable steps that the committee can do to support development processes

Recently met with representatives from CDAs and development agencies to discuss what they’re looking for with prospective projects. Feeling like this work is really important and a lot of great energy with the group to support where the conversation can further develop to support actionable items

**Coordinated Entry Committee**: Analyzed and reviewed the new tool. Please review the attachment (included with these notes). Recognizing that it will be helpful to have a foundation for which to build on, it’s still possible for others to contribute ideas to these suggested edits, so please review and share your thoughts with Liz: liz@mesh-mn.org.

**Director’s Council**: Working on cleaning up the Coordinated Entry Assessment to remove items that we don’t presently use or is less important for the purposes of prioritizing folks within CE.

Assessor training has been the identified as a necessary next step for updating once the tool is done.

**Executive Committee**: All in on NOFO! Heavily concentrated on the scoring tool and work associated with supporting the NOFO.

**Monitoring and Evaluation Committee**: Reviewing proposed changes from HUD to inform score tool changes and necessary adjustments.

**Racial Equity Team**: Reviewing Coordinated Entry priority tool, identify tangible work that can be done with the tool. Working on AI and research related to tenant screening processes to determine models that could be employed to support equitable access to housing.

**Operations Committee**: Check-in for the counties. Discuss different happenings in each respective community and how our work is interconnected. We’ve taken a brief hiatus but are intending to reconvene this month.

1. Self-Assessment tool 10 Minutes
   1. What is it?

This tool will be targeted towards existing CoC Projects to respond to questions to support demonstrating where agencies are at in their delivery of services in accordance with equitable practices. This document will support agencies in determining where further growth may be warranted to align with the values that are established in the SMAC CoC. M&E has reviewed this form and made suggestions for adjustments throughout.

Discussion about Agency Rate of Denials for both BIPOC and LGBTQIA+ participants recognizing that some of this information will be maintained outside of HMIS.

HMIS Office Hours – Laquita will work to establish an opportunity with Thom or another ICA Rep to support questions that agencies have related to pulling this information.

This tool will be included with the notes.

1. Procedure for under-performance (all programs) 30 Minutes

SMAC has policies regarding non-discrimination and housing first. HUD wants to know how we are enforcing these policies.

1. What do/should consequences look like for under-performance or non-compliance?

This is new for HUD to require. Trying to identify where this conversation is best positioned to support.

What do we do when we’re not the funder?

(Provider/Quality Improvement Plan Model):

Starting with written notification to the provider outlining the issue and steps necessary to address steps with dates of resolve

Circle back to provider to assess progress with provider

Final Review

*Where best to implement TA Provision within this process?*

In situations where noncompliance is continuing, what would that next step look like?

Peer Support Connections

Explore how to share support and provision of best practices

Connecting with contract holders (FHPAP, Housing Support, others?)

Development of a client survey to help assess the work of agencies representing our CoC:

Would it make sense to implement a document that all programs that take referrals from SMAC have access to information about whom to contact with grievances and/or violations of policies established by the CoC?

Likely offered at intake

1. NOFO 5 Minutes
   1. Applications are in and being checked before handing over to M&E

Reallocation and DV Projects are being pursued

Laquita is reviewing the applications that have been received and will be relaying these applications to the M&E Committee

1. Action Items/Next meeting