SMAC Governing Board Minutes

August 21, 2020

Attendance: Denise Smieja, Liz Moen, Abby Guilford, Bradley Legrid, Heather Duchscherer, Rochelle Washington, Abigail, Alyssa Paulson, Alyssa Kleiner, Barb Sopp, Dolores Castillo, Doreen, Matt Lewis, Betty Notto, , Dan Lauer-Schumacher, Dana Dumbacher, , Jessica Hering James Baron, Jenelle Schmid, Jen Romero, Jessica Hering, Kim Lieberman, Kristen Brown, Michele Reid, Natalie Engelmann, Rebecca Bowers, Sarah Rensenbrink, Trisha Cummins-Kauffman,.

1. Introductions

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| Discussions | Actions |
| Dakota County CARES program started 3 weeks ago. Over 200 applications already, a lot of them are utilities. Close to 1 million already. |  |
| Betty Noto is now with ICA. There is a restructure, meaning TJ will no longer be the rep. Betty will be the SMAC |  |

1. Approve July minutes \*Vote Required

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| Discussions | Actions |
|  | Motion: Brad L  Second: Heather  Motion carries |

1. Update

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| Discussions | Actions | |
| Executive Committee:  Governing board restructure, CHAP and NOFA were discussed. All covered in other agenda items. | |  |
| Coordinated Entry:   * Main discussion was the new VI-SPDAT. Committee was not interested in using this tool. Gathered the feedback for the state and Abby shared it. State wide group decided not to use version 3 of VI-SPDAT * Meeting with providers to annual check in regarding coordinated entry and housing stabilization. * This month will be diving into the monitoring report for CE. Will be looking at racial disparities and looking at how people get into pool and how they are prioritized. | |  |
| SPARC:  No update for August | |  |
| CHAP:   * Program is set to kick off on Monday August 24th. Marketing materials can get out then. * People cannot apply until contracts are finalized * Work between Salvation Army and Housing Link to get process in place * Section 8 residents can assist with utility but not rent assistance | |  |

1. Governing Board Restructure

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| Discussions | Actions |
| Overview:  SPARC is recommending that Diversify voting members on the SMAC governing board and every committee with in the CoC. Assess policies and procedures, including any implicit biases and barriers preventing access to governing board by POC/N persons, as well as those with lived experience.  Current structure has voting members with 3 from the 4 local groups and 3 at large members  Proposed structure: 15 voting members   * 20% of the membership should represent each local homeless planning group * 30% of the membership should be BIPOC * 2-3 seats will be for Director’s Council members   All voting members be selected in the same way:   * Must submit application/interest form * Directors Council makes all board appointments   Need team to be on planning and design team. Volunteers include Brad, Rochelle, Dana and Natalie and a member of the Directors Council  Timeline would have this new structure implemented in Dec/Jan  Stagger new members so we do not have complete turnover | Motion: Heather  2nd: Rochelle  Motion carries |
| Break out group:  Overall thoughts:   * Generally positive, happy to be trying something since our members do not match the diversity of our participants   Composition:   * Overdue to hit composition of BIPOC * Nothing about % of people with lived experience * Clarification of 20%. How does this represent Scott/Carver * Need to represent LGBTQ community as well. * How are policy and landlords represented? * How are we compensating people for their time * Do we need to consider non HUD funded programs for our ranking committee? Also have a similar process for ranking committee   Governance and operations:   * Generally agree * How do we connect with cities? * Communication is clear, how will they interact, hierarchy, make good use of everyone’s time   Recruitment:   * Reaching out to find agencies with underserved populations to get them more involved * Where will we recruit from? * Mission/vision focus may be a recruiting tool for BIPOC and people with lived experience. A focus on ending homelessness and providing person centered programming is more attractive than operations |  |

1. Declaring Functional Zero for Veterans and update on Chronic numbers

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| Discussions | Actions |
| We are at functional zero for Veterans in SMAC  4 benchmarks   * ended long-term and chronic homelessness among Veterans in your community * Veterans have quick access to permanent housing * community have sufficient permanent housing capacity * community committed to Housing First and provides service-intensive transitional housing to Veterans experiencing homelessness only in limited instances   Will share once we have confirmation. Can say that we have submitted the document to USICH.  MACV would be doing outreach to Veterans in shelter/hotels  Original submission of evidence is seen as a starter. Anticipate a 90 day lookback or conversation with USICH.  Plan a declaration event. |  |
| Chronic homelessness:   * Close to ending chronic homelessness in SMAC. Hope would be that we can use the momentum around Veteran homelessness to end chronic homelessness. * As we prioritize chronic homelessness we may be furthering racial disparities as BIPOC individuals do not often meet the definition of chronic homelessness. * 45 total households in priority pool (39 single adults and 6 families). When we started this push a few years ago we were at 300. * 10 households are youth or have minor children (4 single youth and 6 families. Focus on these 10 households. Is this all the households that we have? |  |

1. NOFA Priorities and local RFP

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| Discussions | Actions |
| * GIW was due on 8/19. * GIW process usually comes right before kickoff of NOFA * Some legislation at the federal level stating that all CoC’s would be renewed as is. This has not passed yet. Does not address bonus funds. * Abby will put together data (including race). Priorities will be done at next meeting. If needed earlier, we may need an email vote |  |