**SMAC Governing Board Minutes**

August 16th, 2022

1:00-3:00

**Attendee’s:**

Liz Moen- MESH

Laquita Love-Limo

Heather West

Jenny Mason

Jane Lawrenz

Molly link

Rochelle Washington

Sarah Broich

Doreen Farrell

Ali Niemi

Ann Lindquist

Rebecca Bowers

Linda Hall

Teri lazaretti

Kamaria Toulon

Denise

Corey Samuels

Mike Manhard

Peter Goldstein

Kesha

Jen Romero

Raya

1. **Introduction Question:**

* If money/time were no object, where would you go right now?

1. **Approve June/July minutes**:

* Heather motions to approve, Raya seconds the motion, All Were In Favor!
1. **Updates:**

CE staffing:

* Mike Manhard was happy to announce that we have a new CE Planner, Carla Schweich. Who will be starting on September 1st. She was the SMAC Director’s Council and feel that she will be a great addition to the team.
* Please, welcome her with open arms as we know everyone here will do.

New Governing Board link/meeting invite will be sent out by Laquita and will be for 2 hours.

**Monitoring and Evaluation Committee solicitation:**

* Kamaria extends the invite to everyone and asks for people to pass on the invite to join the Monitoring & Evaluation Committee.
* We are need of help temporarily during the NOFO. Through approximately the end of September. It would be helping with scoring new projects.
* We ultimately would like to have a couple new members come on board permanently too.
* This is a great way to get to learn what all goes into getting a project approved and up and running.
1. **NOFO Updates:**

Regular NOFO 2022 CoC Compensation

· Domestic Violence, Dating Violence, Sexual Assault, and Stalking Bonus $271,316

· CoC Bonus $130,144

· Local CoC Pool (reallocated funds from existing projects) $284,676

Eligible Applicants:

· Nonprofit Organization

· State, local, or Tribal government

· Instrumentalities of state, local, or Tribal government

Minimum Standards:

· DUNS number

· Active SAM registration

· No unresolved civil rights matters

· Not debarred or suspended from doing business with Federal Government

· Has financial system that meets Federal standards in 2 CFR 200.302

· No unresolved delinquent Federal debt

· Ability to provide 25% match (in-kind and/or cash)—Match funds must equal at least 25% of the HUD-CoC program grant request. Match funds may come from any source except HUD-CoC, HUD-ESG, HUD-THDP, or other closely related HUD homeless program sources. Documentation of match is required at application (not pre-application).

**Reallocation and Ranking Policies:**

1. Voluntary reallocation will always be fully explored first from all renewal projects.
2. If voluntary reallocation does not establish enough funding to create a sustainable project, SMAC will consider all projects scoring in the bottom 1/3 eligible to be considered for Reallocation. (It is anticipated that SMAC will have 18 renewal projects in 2022.)
3. If the project scores below 65% of the total points available to that project, the project will be considered for reallocation or a mandatory improvement plan.

Additional Considerations:

* Historical Scoring Data
* Cost Effectiveness of Project
* Coordinated Entry Data

The Monitoring and Evaluation Committee will make recommendations to the SMAC Director’s Council regarding which projects should be recommended to the Governing Board for reallocation. SMAC Director’s Council will make the final decision regarding which projects will be recommended to the Governing Board for Reallocation.

NOFO due Sept. 30th

Timeline:

Pre- Applications are due Aug. 22nd. Don’t worry about it being perfect. Just try to get in the main ideas.

Once we receive the pre-applications, we will see if we need to do anymore outreach.

There is no wiggle room within the timeframe. It is very tight. There are only 60 days instead of the normal 90-day window this year

How to apply:

 Interested agencies must complete and submit a pre-application no later than 4pm on Monday 8/22/22. Completed pre-applications will be submitted to Laquita Love-Limo at laquita@mesh-mn.org

1. **Special NOFO:**

Unsheltered Set-Aside $3,176,112 to serve households over a 3-year period (roughly $1,000,000 per year). We anticipate awarded funded will be renewed on an annual basis after the initial three-year period.

* 1. Timeline:
	+ Similar timeline to the Regular NOFO
	+ Only New projects and have to serve Unsheltered Homelessness

You can ask for $ that’s for services, HMIS, CE, PE-Leasing, but you can’t get money to build.

* + Announcements will be going out after the meeting.
	+ Pre-Apps for new projects are due next Monday, August 22nd
	+ Then Director’s Council will review and rank the new projects
	+ Ranking Committee will then review the Director’s Council recommendations and posts new rankings of new projects.
	+ Any written appeals due by September 22nd
	+ If needed, a additional Director’s Council and Ranking Committee to finalize ranking.
	+ Final project ranking on September 30th
	+ Collaborative Application with project applications submitted in Esnaps by October 17th
	+ Everything due in Esnaps by October 20th

-Jenny is worried about the week timeline, but Mike M. has spoken with Steppingstone already.

- Jen Romer suggested to just submit the app before going to those who you need approval from and then if they don’t approve you can pull the app.

-Rebecca Bowers sent Laquita and Mike Manhard those interested in the Special NOFO from Washington County

**Special NOFO Committee:**

Rebecca/Jenny/Heather/Laquita

Laquita will send out a doodle poll with days and times to meet.

1. **Project Recruitment:**
* We ask that everybody put the word out about the NOFO and the Special NOFO. Mike Manhard, Jane L. and other various individuals are willing to help.
* If we don’t get a whole lot of pre-applications, we will have to do some more outreach work.

**CES Data Review:**

Adult families- increase over the past 5 months

Single Adults- Increase over the past month- 263 days on average waiting list.

Youth- has stayed consistent

The wait hold times are determined by household types. BIPOC adults without children wait the longest

* Director’s Council would like to emphasize the need to bring organizations that are BIPOC owned.
* Mike- Culturally Responsive efforts aren’t the best candidates for going after HUD. Talked about how to get a more culturally responsive approach.
* Add to monthly data retrieved, those on the priority list that don’t end up receiving help and drop off for various reasons.

1. **Review Actions/Next Meeting**
* Next Governing Board Meeting is Tuesday, September 20th at 1p.m.