SMAC Governing Board Minutes

December 20, 2019

1:00-3:00

Mental Health Resources

762 Transfer Rd., St. Paul

1. Introductions 5 minutes

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| Discussions | Actions |
| Dan Lauer-Schumacher, Doreen Farell, Eric Gentry, Heather Duchscherer, Jen Remero, Krisen Brown, Lauren Rose, Marsha Cressey, Matt Lewis, Rebecca Bowers, Rochelle Washington, Steve Simonson, Tina McCray, Kim Lieberman, Kelina Morgan  Phone:  James, Michelle, Tricia, Loriane, Liz, Jenelle |  |

1. Approve November minutes \*Vote Required 5 minutes

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| Discussions | Actions |
|  | Approved: Eric  2nd: Heather |

1. Coordinated Entry \*Vote Required 25 minutes
   1. Assessment Tool Change
   2. Advisory Committee Composition
   3. Directors Council Governing Board Participation

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| Discussions | Actions |
| 1. Agreement last month to discontinue use of VISPAT as of 4.1.20. Local groups were to discuss. SMAC/Ramsey Assessment group will meet in January. Change coincides with data standards change in HMIS on April 1st. | Motion to drop VI-SPDAT by April 1st, Dan  Second: Jen |
| 1. Current approved language for Advisory members include an assessor, 3 SMAC coordinated entry staff and/or outreach worker, one RRH provider, one PSH provider and one administrative person   The committee reviews variance requests, transition plans, etc. The group meets twice a month. Helpful to have group to walk thru difficult cases to get ideas. Want to make sure that group is okay adding Navigator to replace the StreetWorks staff that is no longer a CE staff | No vote required but group agreed that the Navigator |
| 1. Directors Council is going to be a group of people with lived experience with homelessness in SMAC. Role of the council is to inform changes to CE policies. Currently in the process of recruiting with a goal of having 8 to 10 participants. Have 5 people submit interest forms and Liz has met with 4 of the 5. All are women (3 POC, 2 White), some with children. Hoping to start meetings in January or early February. Suggestion that a SMAC member attend the Directors Council. This would be determined by the council but wanted to get approval prior to bringing it to the Directors Council. If you have interest in helping connect with Liz. Members will be paid for their time (cash or gift cards). Applicants have all participated in coordinated entry but none of the current applicants are housed in a SMAC program | No vote but group recommended that a SMAC Advisory Member attends Directors Council. |

1. 2020 SMAC Priorities \*Vote Required 25 minutes

a. Establishing work groups and leadership

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| Discussions | Actions |
| Current work groups focused on several of the groups. There is currently not groups focused on following three:   * Encouraging multi-family affordable housing development * Supporting providers increasing participant income * Defining needs and gaps for youth   Looking to form work groups and have a lead for each group.   * Denise will lead the group focused on needs and gaps for youth. * Rebecca, James will lead the multi-family goal with Dan assisting. * Jen will lead the group. Need to find an expert on Supporting providers increasing participant income. Julie from Guild may be able to identify a person to lead this. | Motion to prioritize all goals while establishing workgroups for the three highlighted goals by Heather  Second Eric |

1. Emergency Shelter Coordination 30 minutes

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| Discussions | Actions |
| Lauren gave an overview. Group has been meeting to create written standards for SMAC that include eligibility criteria, intake, assessments, how people are prioritized, case management, and discharge. Re-entry is on the agenda for a future meeting. Needed since Shelters have been disconnected from CE process, look different across SMAC, and are often outside the system. Shared learning and discussion on shelter practice and how each could learn from each other and incorporate into their own practice.  Carver has 6 hotel rooms for the month of December to use as shelter. Scott has 7 families in hotel shelter. Scott received $10,000 grant for shelter. OEO wants to start a pilot to use ESG funds to master leasing apartments instead of motels. Dakota County is using housing support to provide additional shelter beds for those that can’t use Matrix.  Going forward the shelter will be meeting quarterly.  Voting members are asked to visit a shelter outside of the community they typically work in. Other interested individuals may also attend. Email Abby if you are interested in touring shelter. |  |

1. Priority for MN Housing RFP 25 minutes

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| Discussions | Actions |
| Executive Committee recommends that the local groups will determine their priorities. Discussion on applying for vouchers thru NOFA and having developers make the units available to those that receive these vouchers. | Local groups to discuss in January |

1. HMIS MOU Extension 10 minutes

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| Discussions | Actions |
| Per HUD, as a CoC we are required to have an MOU with the lead HMIS agency. Due to a lot of uncertainty with HMIS vendor and reporting tool it is recommended that we extend the current MOU until some of the issues are worked out. | Motion to expend MOU by Rebecca  2nd by Eric |

1. SPARC Update

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| Discussions | Actions |
| Dates for mid to end of January for learning sessions. 1 for youth at The Link and one for adults (singles or families) at Ramsey/Washington CAP. Secured funds for stipends. Flyer will be out to recruit participants including POC with lived experience of homelessness in SMAC.  Hoping to do the meetings at 3-4:30. Limit to having 8-10 people to get feedback from each participant on the questions.  Question about if we do site visits for program we fund. Was indicated that, in another county, they started inviting consumers to the site visits. This gave them a much better perspective about how the program is actually doing because they're hearing from people actually experiencing it. |  |