SMAC Governing Board Minutes

October 18, 2019

1:00-3:00

Mental Health Resources

762 Transfer Rd., St. Paul

**In attendance:** Matt Lewis, Denise Smieja, Heather Duchscherer, Ann Lindquist, Steve Simonson, Betty Notto, Jim Baron, Michelle Reid, Paul Carlson, Kelina Morgan, Rochelle Washington, Jen Romero, Jessica Herring, Dan Lauer-Schumacher, Trisha C, Brad L, Tina M, Jenna S,

1. Introductions 5 minutes

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| Discussions | Actions |
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1. Approve September minutes \*Vote Required 5 minutes

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| Discussions | Actions |
| September minutes reviewed | Motion to approve: Brad  2nd: Dan  Motion carries. |

1. Executive Committee Elections \*Vote Required 15 minutes

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| Discussions | Actions |
| Slate of Executive Committee members:  Vice Chair – Rochelle  Anoka – Bradley  Washington – Dana  Scott/Carver - Eric | Motion to approve: Betty  2nd: Jen R  Motion carries. |

1. Retreat Follow up Actions Review Progress 5 minutes

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| Discussions | Actions |
| Michelle gave an update on the membership agreement:   * Develop onboarding process for new board members * Develop information packet for new stakeholders * Develop a formal process for board turn over * Develop written expectations of the role of the local groups * Review of retreat notes with local homeless planning groups   The timeline has been shifted for a February roll out | Governing Board will review in February |

1. SPARC Update 5 minutes

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| Discussions | Actions |
| * Kalina gave an update. * They are still accepting interest forms for the leadership team. * They have 4 people interested including a young person with lived experience (transportation and lodging was discussed to ensure she could attend required training – The Link will cover lodging and Kalina will provide transportation). * Training is 10.24 and 10.25 * A request for SMAC data has been submitted to ICA |  |

1. Planning Grant Update 10 minutes

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| Discussions | Actions |
| * The Grant has been transferred from Washington County to Hearth Connection * Money is flowing and invoices have been paid * Hearth Connection will be working with Washington and Governing Board on Budget |  |

1. Coordinated Entry Updates 10 minutes
   1. Priority List Clean up
   2. Domestic Violence Integration/Case Consultation
   3. VI-SPDAT

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| Discussions | Actions |
| Priority list clean up:   * Clean up is under way to address 1400 people on the list by contacting those on the list prior to March 2018 to confirm if they still need housing * Looking for HMIS agencies to outreach to 20 people on the list * Diversion and Prevention strategies will be used to make sure that only those in need remain on the list * Tracking sheets and scripts to make efficient * This was successful in Anoka resulting in a clean up of 40%   DV integration/Case consultation:   * Met with Domestic Violence Providers and will be starting monthly case consultation   VISPDAT:   * State is making decisions on future use of the tool * Tribal Collaborative is wanting to move away from it * SPARC leaders have recommended moving away from VISPDAT * With the HMIS process/workflow changing in April it may make sense to change all at once * Wanting CE to be more person centered and trauma informed | HMIS users should email Michelle to get involved |

1. Data Discussion minutes

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| Discussions | Actions |
| Data requests:   * Determine what we are currently collecting * Trends and how we can use the data to inform what we are doing and find ways to improve * Length of time homeless * Data related to systems performance measures * Data that helps determine what is going to end homelessness * Returns to homelessness – can case consultation look at this to see trends with programs, trends in who is returning, etc. * SPARC data to look at equity * Total # of assessments completed each month (currently 70) * # of eligible LTH households * # of individuals going from program to program to identify what is successful and determine what program components make successful interventions * Look at programs that are successful and cross reference demographics to see how programs impact diverse communities   Who is the audience:   * Governing board vs. county board or wider community * Ability to break down SMAC numbers by county * Missing overview of homelessness in SMAC that isn’t captured by priority list or PIT |  |