SMAC Governing Board Minutes

October 18, 2019

1:00-3:00

Mental Health Resources

762 Transfer Rd., St. Paul

**In attendance:** Matt Lewis, Denise Smieja, Heather Duchscherer, Ann Lindquist, Steve Simonson, Betty Notto, Jim Baron, Michelle Reid, Paul Carlson, Kelina Morgan, Rochelle Washington, Jen Romero, Jessica Herring, Dan Lauer-Schumacher, Trisha C, Brad L, Tina M, Jenna S,

1. Introductions 5 minutes

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| Discussions | Actions  |
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1. Approve September minutes \*Vote Required 5 minutes

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| Discussions | Actions  |
| September minutes reviewed | Motion to approve: Brad2nd: DanMotion carries. |

1. Executive Committee Elections \*Vote Required 15 minutes

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| Discussions | Actions  |
| Slate of Executive Committee members:Vice Chair – RochelleAnoka – BradleyWashington – DanaScott/Carver - Eric | Motion to approve: Betty 2nd: Jen RMotion carries. |

1. Retreat Follow up Actions Review Progress 5 minutes

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| Discussions | Actions  |
| Michelle gave an update on the membership agreement:* Develop onboarding process for new board members
* Develop information packet for new stakeholders
* Develop a formal process for board turn over
* Develop written expectations of the role of the local groups
* Review of retreat notes with local homeless planning groups

The timeline has been shifted for a February roll out | Governing Board will review in February |

1. SPARC Update 5 minutes

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| Discussions | Actions  |
| * Kalina gave an update.
* They are still accepting interest forms for the leadership team.
* They have 4 people interested including a young person with lived experience (transportation and lodging was discussed to ensure she could attend required training – The Link will cover lodging and Kalina will provide transportation).
* Training is 10.24 and 10.25
* A request for SMAC data has been submitted to ICA
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1. Planning Grant Update 10 minutes

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| Discussions | Actions  |
| * The Grant has been transferred from Washington County to Hearth Connection
* Money is flowing and invoices have been paid
* Hearth Connection will be working with Washington and Governing Board on Budget
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1. Coordinated Entry Updates 10 minutes
	1. Priority List Clean up
	2. Domestic Violence Integration/Case Consultation
	3. VI-SPDAT

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| Discussions | Actions  |
| Priority list clean up:* Clean up is under way to address 1400 people on the list by contacting those on the list prior to March 2018 to confirm if they still need housing
* Looking for HMIS agencies to outreach to 20 people on the list
* Diversion and Prevention strategies will be used to make sure that only those in need remain on the list
* Tracking sheets and scripts to make efficient
* This was successful in Anoka resulting in a clean up of 40%

DV integration/Case consultation:* Met with Domestic Violence Providers and will be starting monthly case consultation

VISPDAT:* State is making decisions on future use of the tool
* Tribal Collaborative is wanting to move away from it
* SPARC leaders have recommended moving away from VISPDAT
* With the HMIS process/workflow changing in April it may make sense to change all at once
* Wanting CE to be more person centered and trauma informed
 | HMIS users should email Michelle to get involved |

1. Data Discussion minutes

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| Discussions | Actions  |
| Data requests:* Determine what we are currently collecting
* Trends and how we can use the data to inform what we are doing and find ways to improve
* Length of time homeless
* Data related to systems performance measures
* Data that helps determine what is going to end homelessness
* Returns to homelessness – can case consultation look at this to see trends with programs, trends in who is returning, etc.
* SPARC data to look at equity
* Total # of assessments completed each month (currently 70)
* # of eligible LTH households
* # of individuals going from program to program to identify what is successful and determine what program components make successful interventions
* Look at programs that are successful and cross reference demographics to see how programs impact diverse communities

Who is the audience:* Governing board vs. county board or wider community
* Ability to break down SMAC numbers by county
* Missing overview of homelessness in SMAC that isn’t captured by priority list or PIT
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