SMAC Governing Board Agenda

November 15, 2019

1:00-3:00

Mental Health Resources

762 Transfer Rd., St. Paul

**Conference Call Option: +1 (224) 501-3412** **Access Code: 878-396-765**

1. Introductions 5 minutes
	1. TJ from ICA, Dana D. WC , Betty N. AC, Liz M. , Abby G., Heather D., Jessica, Natalie, Steve, Tina, Ann L., Alyssa VA, Doreen WC, James B., Collen MHR, Eric G., (missing some folks)
2. Approve October minutes \*Vote Required 5 minutes
	1. Eric motioned
	2. Minutes approved
3. SPARC Update:
	1. training in October
	2. starting to look at data for SMAC
	3. A team of people
	4. Plan to hold listening sessions: at Ramsey/Washington CAP and at the Link, looking to offer incentives for people to participating hopefully 10-12 people per session – might add sessions if needed
	5. Listening session for stakeholders as well: agency, police, city folks, etc… - might add sessions if needed
4. PIT Count 20 minutes
	1. Pit planning meeting happened: Wednesday January 22nd
	2. Schools survey families/students unless they have a release signed – the recommendation is to use the school to promote the count but not survey students
	3. Won’t be collect data from schools specifically – but we need to start using data the schools have on more of a local level better. After the PIT we are going to talk about how to engage with School Liaisons better
	4. What to set up a phone line through Google to connect people needing to be assessed for CES in real time. More details to come – still working out the details
	5. Focus on better connection to resources on the night of the PIT – hopefully to get a better count of Chronic folks because of the disconnect in number between PIT and CES
	6. We are adding a couple of questions for SMAC only: have you been assessed for CES and can we get your contact info to follow up with you after tonight?
	7. Also increasing the training for volunteers to better equip them
5. HMIS Updates 10 minutes
	1. Annual meeting just happened: review of the past year and things to come
	2. Software developer (Skywell) has dropped the ball and missed deadlines for new features and fixes – looking into other software options by ICA and there might be a conversation about switching software developers that you might want to be a part of.
	3. It wouldn’t be an easy transition to a new developer – nothing in the by-laws right now giving the HMIS governing board that authority. Now that is the discussion and a CoC vote might be needed.
	4. What do we need the system to do? That needs to be addressed first as well as the implications of jumping to a new system – it will be painful
	5. If an RFP would not go out anytime soon.
	6. Can we look and steal what other states that are successful are using?
	7. New data quality process – QDQ
		1. Moving away from just yearly data correction – now quarterly
		2. Providers will received communication and after changes are made, they will upload a Google Doc the changes and that will be shared with CoC Coordinators
		3. Some County folks do not have access to Google Drive or Dropbox
		4. Training and communication will be coming in the beginning of 2020
6. Statewide Meeting Overview 15 minutes
	1. MN Heading Home Alliance – went through a visioning process and came up with a charter document – not a formal work plan yet.
	2. 10 CoC, State folks (DHS, MN Housing, State office to end homelessness) and Tribal Collaborative
	3. Check out the website for more information about the group and the work they are doing and sign up to get email updates
	4. Lots of groups doing so many things – they want keep the committees under thing umbrella and not separate – action focused vs. just reporting
	5. Margret King is our new MICH rep and out connection between the state and the CoC – hopefully she can help us get that information
7. 2020 Planning 45 minutes
	1. After the retreat we decided to use meetings differently – some will be voting and some will be working time to get stuff down
	2. We need to decide what that work is going to be as well as how and who
		1. FHPAP Alignment happening sometime in 2020 – it has been approved for TA
		2. CES work: Prevention and Diversion, Faster Shelter Exits, mainstream benefits
		3. Affordable Housing Development – engaging with cities and counties, Community Development agencies (look at the work that has been done in Scott/Carver)
			1. How do we engage the funder (MN Housing) to hold developers who receives tax credits accountable?
			2. So many requirements and hoops to jump through for developers
			3. Community engagement is key in order to put pressure on elected officials by voicing concerns
			4. Need for smaller developments in SMAC vs. large units
		4. Homeless Preference in Move on Strategies with PHAs – some movement with Metro HRA, Washington received 30 mainstream vouchers with a homeless preference
		5. SPARC – we need $$$
		6. Youth services data, needs and Gaps –
		7. Do we want to add something around income measurements? HUD and other funders are looking at it more closely than in the past. Also GRH/Housing Support needs to be a part of this conversation and the challenges with it
	3. Focused goals, with timeline and time commitment and who should be involved
	4. Be thinking about what workgroup you want to be a part of and if you are taking on a Leadership role
	5. Voting meetings – look at the Annual Calendar – might be some back to back meeting. Do we need to change out timeline for some of these items
	6. Do we want an annual meeting in March again?
		1. The content is good and helpful for the community
		2. Can we give that presentation on a local level?
	7. SMAC got funding from Canvas Health to paid folks with lived experience through CES in SMAC or housing instability – feedback specifically around the SMAC CES system
		1. Starting in January hopefully
		2. Connect with the SPARC group listening sessions as well
	8. Abby will finalize documents and get input from Executive Committee and bring to the governing board in December
	9. Natalie will be the SMAC Snacks Coordinator – Approved by group and Betty – email her with any food allergies
8. Coordinated Entry Updates 10 minutes
	1. The last governing board meeting Matt brought up the thought of removal of the VI-SPAD sooner than later
		1. The CES workgroup met to discuss
		2. The group’s recommendation is to remove it for the April 1st, HMIS data updates to CES
		3. It needs to vote on it in December (formal recommendation to bring back to your local groups) – then needs to have a final vote from the Ramsey/SMAC CES committee
		4. Still would have the supplemental questions and case consultation to referrals
		5. Also a discussion around assess into the system that will need to continue to have
		6. Need to talk about a plan after we clean up the list for upkeep moving forward (will be at the next meeting) – invite folks to come

Betty Motion to end the meeting, Heather second – motion approved