Fields Proposed for Removal (\* = featured on Priority List)

* **HUD CES Data Standards are live as of March 23, 2020. For information on workflow changes and to access resources, visit https://hmismn.org/coordinated-entry/**

**Assessor information entered prior to March 23rd, 2020 can be found at the bottom of this assessment.**

These two section headers were added during the HUD Data Standards transition in March 2020 and are likely no longer needed.

* **Universal Profile Fields**. Inclusion of these questions invites users to overwrite valid values that should only be entered at the time of record creation (except in certain circumstances).
  + Date of ROI Consent
  + Date of Birth
  + Gender
  + Race 1
  + Race 2 (Optional)
  + Race 3 (Optional)
  + Race 4 (Optional)
  + Race 5 (Optional)
  + Ethnicity
  + Are you Native American?
  + If Native American, of which tribe are you an enrolled member?

* **County of Primary (Current) Residence**\*. This CE-specific field is duplicative with “County where resides”, which is a Minnesota data element.

* **Minnesota Veterans Series**. With two exceptions, this question series was retired on 10/01/2021. The following retired questions continue to appear on Ramsey’s CE assessment:
  + For approximately how many months did you serve?
  + Did you enter Active Duty before 9/7/1980?
  + If Guard or Reserve: Were you ever called to Active Duty as a member of the National Guard or as a Reservist?
  + What kind of discharge did you have?

* **Has this client record been checked against the VA Squares database?** and/or **SQUARES Confirmation**. If assessors do check SQUARES, the first question should be retired since there is a "Did not check SQUARES" picklist option available for the second question.

* **Additional Household Members**\*. Since 03/23/2020, household members should be added to Entry/Exits and counted in the Household Composition series. Only the school information would not be captured elsewhere.
* Is the school information being used? If it is, could a different data collection mechanism be introduced? Perhaps something included with the school and work questions?

* **Total Household Monthly Income**\*. This information would be better pulled from the Monthly Income sub-assessment (or the Monthly Household Income sub-assessment, if it does not get removed). Asking assessors to complete this field duplicates work that should be happening in the Monthly Income sub-assessment and limits the opportunities for others to contribute to our understanding of clients' current circumstances.

* **Monthly Household Income**\*. Since 03/23/2020, household members should be added to Entry/Exits. Other household members' income should be recorded in the Monthly Income sub-assessment on their own assessments; Monthly Household Income is an anachronistic CE data element that isn't used anywhere else. (Priority List values come from Monthly Income if this sub-assessment is empty.)

* **CES Household Disability Information**\*. Since 03/23/2020, household members should be added to Entry/Exits. Other household members' disabilities should be recorded in the Disabilities sub-assessment on their own assessments.

* **In the last 3 years, how many total months did the client spend in Emergency Shelter, or in a Place not meant for human habitation?**\*. Does this question serve a purpose not achieved by the HUD and MN questions?

* **Housing Status (HUD and FHPAP Retired)**\*. If this field is kept, it would be possible to remove the “Retired” language to reduce assessor confusion.

* **Client Choice (County) Question Series**\*
  + Client Choice 1 (County)
  + Client Choice 2 (County)
  + Client Choice 3 (County)
  + Client Choice 4 (County)
  + Client Choice 5 (County)

* **CoC Preferences**\*. Are this sub-assessment and the county series being used to determine which clients receive housing referrals and where those referrals are located?

* **Inactivity/Suspension Series**. These questions no longer have an impact on how clients display on the Priority List report.
  + Is this person inactivated/suspended from the priority list?
  + Inactivity/Suspension Start Date
  + Inactivity/Suspension Reason

Fields Proposed for Addition

* **Contact Information Series**
  + Social media service and account name (e.g. Facebook). The section header “IMPORTANT: When asking for social media contact information, please explain to the client that you would only contact them using a work account.” could be included with this question.
  + Preferred Contact Method
  + Mailing address where you can reliably receive mail
  + If Physical Location is preferred contact method, indicate location:

* The section header **If the client has not been referred to the Homeless Veteran Registry, take a moment and offer to complete the release of information/application form with them. More information can be found at https://mn.gov/mdva/ or by calling 1-888-LinkVet (546-5838)** could be addedbelow the field “Have you been referred to the Homeless Veteran Registry?”

Other Proposed Revisions

* **Section Headers**. Remove numbers and references to those numbers.
* Revise or remove script language.
* **Domestic Violence Series**. These questions could be replaced by new community-developed questions or HUD’s Domestic Violence series.
  + Is anyone CURRENTLY trying to harm you, control your daily activities, resources, and/or documents, or force you to do things you do not want to do?
  + In the past, has anyone ever tried to harm you, control you, or force you in those ways?
  + Have you ever been involved in dancing, stripping, prostitution, massage, porn, survival sex, or trafficking?
  + (If applicable) How long have you been thinking about leaving? (To establish length of time homeless):

HUD DV Questions

* Have you ever experienced domestic violence?
* If yes for Domestic violence victim/survivor, when did the experience occur?
* If yes for Domestic Violence Victim/Survivor, are you currently fleeing?