

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2019 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD via the HUD Exchange Ask A Question.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2019 CoC Program Competition NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2019 CoC Program Competition NOFA.
- Detailed instructions can be found on the left menu within e-snaps and on the HUD Exchange. They contain comprehensive instructions and should be used in tandem with the navigational guides, which are also found on the HUD Exchange.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2019 CoC Program NOFA.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/27/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Hearth Connection

b. Employer/Taxpayer Identification Number (EIN/TIN): 41-1945956

c. Organizational DUNS:	064313450	PLUS 4	0000
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d. Address

Street 1: 2446 University Avenue West, Suite 150

Street 2:

City: St. Paul

County: Ramsey

State: Minnesota

Country: United States

Zip / Postal Code: 55114

e. Organizational Unit (optional)

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Ms.

First Name: Abby

Middle Name:

Last Name: Guilford

Suffix:

Title: CoC Coordinator

Organizational Affiliation: Hearth Connection

Telephone Number: (763) 458-9790

Extension:

Fax Number: (612) 375-9105

Email: abby@mesh-mn.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6300-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Minnesota
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: CoC Planning Application FY2019

16. Congressional District(s):

a. Applicant: MN-006, MN-005, MN-004, MN-003, MN-002
b. Project: MN-006, MN-005, MN-004, MN-003, MN-002
(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 09/01/2021
b. End Date: 08/31/2022

18. Estimated Funding (\$)

a. Federal:
b. Applicant:
c. State:
d. Local:
e. Other:
f. Program Income:
g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE:

21. Authorized Representative

Prefix: Mr.

First Name: Paul

Middle Name:

Last Name: Carlson

Suffix:

Title: Director of Quality and Evaluation

Telephone Number: (651) 302-7190
(Format: 123-456-7890)

Fax Number: (651) 645-0677
(Format: 123-456-7890)

Email: paul@hearthconnection.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/27/2019

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Hearth Connection

Prefix: Mr.

First Name: Paul

Middle Name:

Last Name: Carlson

Suffix:

Title: Director of Quality and Evaluation

Organizational Affiliation: Hearth Connection

Telephone Number: (651) 302-7190

Extension:

Email: paul@hearthconnection.org

City: St. Paul

County: Ramsey

State: Minnesota

Country: United States

Zip/Postal Code: 55114

2. Employer ID Number (EIN): 41-1945956

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$112,607

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, city and state) of the project or activity: CoC Planning Application FY2019 2446
 University Avenue West, Suite 150 St. Paul
 Minnesota

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
 (For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
Department of Human Services	Grant	\$5,734,550.00	Support Services (Hennepin Consolidated)
Department of Human Services	Grant	\$5,734,550.00	Support Services (Hennepin 2009)
Department of Human Services	Grant	\$2,510,529.00	Support Services (Hearth SE)
Department of Human Services	Grant	\$5,734,550.00	Support Services (Hearth SMAC)
Department of Human Services	Grant	\$5,734,550.00	Support Services (Ramsey RA)

Part III Interested Parties

You must disclose:
 1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
 2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
Minnesota Wide Engagement on Shelter and Housing	41-2006561	Sub-contractor	\$98,957.00	90%
Hearth Connection (Hennepin 2009)	41-1945956	Grant Administrator	\$1,160,126.00	100%
Hearth Connection (Hennepin Consolidated)	41-1945956	Grant Administrator	\$209,284.00	100%
Hearth Connection (SMAC)	41-1945956	Grant Administrator	\$113,888.00	100%
Hearth Connection (Ramsey RA)	41-1945956	Grant Administrator	\$1,046,352.00	100%

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE:

Name / Title of Authorized Official: Paul Carlson, Director of Quality and Evaluation

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/27/2019

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Hearth Connection

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I

X

acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix: Mr.

First Name: Paul

Middle Name

Last Name: Carlson

Suffix:

Title: Director of Quality and Evaluation

Telephone Number: (651) 302-7190
(Format: 123-456-7890)

Fax Number: (651) 645-0677
(Format: 123-456-7890)

Email: paul@hearthconnection.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/27/2019

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Hearth Connection

Name / Title of Authorized Official: Paul Carlson, Director of Quality and Evaluation

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/27/2019

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Hearth Connection
Street 1: 2446 University Avenue West, Suite 150
Street 2:
City: St. Paul
County: Ramsey
State: Minnesota
Country: United States
Zip / Postal Code: 55114

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

Authorized Representative

Prefix: Mr.

First Name: Paul

Middle Name:

Last Name: Carlson

Suffix:

Title: Director of Quality and Evaluation

Telephone Number: (651) 302-7190
(Format: 123-456-7890)

Fax Number: (651) 645-0677
(Format: 123-456-7890)

Email: paul@hearthconnection.org

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/27/2019

2A. Project Detail

1a. CoC Number and Name: MN-503 - Dakota, Anoka, Washington, Scott, Carver Counties CoC

1b. Collaborative Applicant Name: Hearth Connection

2. Project Name: CoC Planning Application FY2019

3. Component Type: CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

The CoC will use Planning funds to ensure operation of the continuum, HMIS capacity, & CoC planning through the following activities:

Activity 1: The funding will support staffing resources dedicated to implementing a system wide evaluation plan that includes two parts: 1) CoC PROJECT PERFORMOMANCE MANAGEMENT activities include: A) Reviewing APRs prior to submission to HUD B) Monitor APR data after submission to HUD on a quarterly basis C) Bring recommendations to Governing Board for projects needing TA D) Provide TA E) Evaluate TA F) Comprehensive report on CoC performance presented to Governing Board 2) SYSTEM-WIDE EVALUATION activities includes: A) Review, analyze and make recommendations based on HUD System Performance Measure data on a quarterly basis to the Governing Board B) Collecting & analyzing CES data. C) Developing additional systemwide measures specific to the region that will assist in improving System Performance Measures. D) Reviewing ESG performance reports E) Partnering with the HMIS System Administrator to pull comprehensive reports for the Governing Board every 3 months that include data driven recommendations on program shifts and policy.

Activity 2: The CoC will utilize planning funds to revise and implement written standards and monitoring plan across the CoC. 1) Stakeholder meetings will be convened to review current standards and solicit feedback. 2) Standards will be updated using the feedback provider via stakeholder meetings. 3) Trainings will be coordinated across the CoC to ensure providers understand the written standards and other CoC wide policies including the anti-discrimination policy.

Activity 3: Planning funds will assist in staff time for coordination around the Point in Time & Housing Inventory Chart processes on multiple levels: 1) Work with state & local partners to develop survey & outreach process 2) Work with local planning entities to ensure coverage of the entire region and build volunteer base 3) Analyze data 4) Use data from both PIT & HIC for annual needs assessment & work plan 5) Create materials to present findings to community

Activity 4: The CoC will continue to engage PHA's in exploring implementation of homeless preferences and Move On strategies. This will happen through: 1) Facilitation of meetings with PHA staff and other stakeholders within the CoC. 2) Developing an action plan to move toward implementation of a homeless preference and Move On strategies. The action plan will clearly identify what is the role of the PHA and what is the role of the CoC. 3) Begin implementation of the action plan.

Activity 5: The CoC will ensure easy access to regional planning opportunities for all stakeholders in the CoC through: 1) Purchasing technology such as virtual meeting access 2) Updating & maintaining a user-friendly website for the CoC and CES.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely

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completion of all work.

The CoC Governing Board meets monthly and is responsible for ensuring the following activities are completed in a timely manner.

Activity 1: Data and Evaluation Committee will meet monthly and report findings to the Governing Board. Review APRs prior to submission to HUD- Ongoing. Monitor APR data after submission to HUD- Quarterly. Review ESG performance reports- Ongoing. Bring recommendations to Governing Board for projects needing TA- Winter 2020 Provide TA- Spring/Summer 2020 Evaluate TA- Fall 2020. Comprehensive report on CoC performance presented to Governing Board- Winter 2020. System Performance Measure Review – Quarterly. Collect and analyze CES data – Quarterly.

Activity 2: Written standards will be revised and monitored: 1) Stakeholder meetings to happen- continuing through Winter 2019. 2) Standards for all component types updated- Fall 2020. 3) Trainings for providers will continue to be ongoing.

Activity 3: Point in Time Count, sheltered and unsheltered, will be conducted in January. Planning for PIT 2020- Summer/Fall 2019. Point in Time Count takes place- January 2020. Data analyzed and reviewed- Spring 2020. 2020 PIT data used for annual needs assessment and work plan- Winter 2020.

Activity 4: A work group of the CoC has been developed to oversee the coordination with PHAs: 1) Meetings with additional PHAs to begin Spring 2020. 2) Action plan development- Spring/Summer 2020. 3) Begin implementation of action plan- Fall 2020.

Activity 5: Ensuring easy access to regional planning. Continued access to virtual meeting software – Ongoing Updating CoC website – Ongoing

3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?

The Planning grant will improve the CoC's ability to evaluate CoC and ESG project outcomes in the following ways: 1) The funding will support staffing resources toward facilitating the CoC Data & Evaluation Committee. This committee's work will create a system-wide evaluation plan that will look at the CoC as a whole beyond CoC funded projects. Further, the funding will support staffing for organizing the Project Monitoring Committee that is charged with conducting project reviews, HMIS reports, and ESG performance reports. 2) Funding will support staff costs needed to lead the CoC and ESG recipients through a review and amendment of ESG and CoC written project standards. This will include consulting with existing ESG and CoC projects, studying best practices in RRH and PSH across the country, and conducting a review of HMIS data. 3) Planning funds will provide the CoC the time to work with the state ESG staff to share monitoring and evaluation reports, align evaluation methods, and work together to monitor organizations receiving both funding sources.

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

The securing of private funding has been accomplished through our implementation of a Coordinator for our CoC. Additional grants will be requested by local funding sources to enhance the CoC planning. Although the monitoring and maintenance of these activities also require diligent work, the

structure has been created and designed to continue past the expiration of HUD's financial assistance. Local government entities also contribute to planning activities that support the work of the CoC.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Monthly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

a. Written agendas of CoC meetings? Yes

b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

c. Process for monitoring outcomes of ESG recipients? Yes

d. CoC policies and procedures? Yes

e. Written process for board selection? Yes

f. Code of Conduct for board members that includes a recusal process? Yes

g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
SMAC Governing Board	The SMAC Governing Board is a body elected by SMAC membership to carry out the duties and responsibilities as delegated by SMAC to ensure compliance with the requirements as described in the HEARTH Act and the CoC Interim Rule. There are four distinct regions within SMAC. To ensure adequate representation, each region will select up to three members to sit on the SMAC Governing Board.	Monthly	Dakota County, Washington County, Scott County, Carver County, Anoka County, Anoka County CAP Agency, SCD CAP Agency, Hearth Connection, MESH, The Link, Alexandra House, MN Assistance Council for Veterans, Solid Ground, YMCA, Aggate Properties Inc.
Coordinated Entry Committee	The Coordinated Entry Work Group has been created to develop an implementation plan for Coordinated Entry in the SMAC region and the Twin Cities Metropolitan Area, to include a comprehensive financing plan, a communications plan, and a HMIS data sharing plan. Membership includes any persons interested in coordinated entry, designated coordinated entry providers and county government. The Coordinated Entry Work Group reports directly to SMAC Governing Board	Monthly	Hope4Youth, Hearth Connection, Radius Health, Streetworks, MESH, Dakota County, Washington County, Scott County, Carver County, The Link, SCD CAP Agency, Anoka County, Mental Health Resources
Data Analysis and Visualization Committee	The Data Analysis and Visualization Committee is responsible to monitor the collection and use of HMIS data for the purpose of improving SMAC's ability to end homelessness.	Monthly	Lutheran Social Services, The Salvation Army, ICA, MESH, Solid Ground, Minnesota Council for Veterans, Hearth Connection, Anoka County, Washington County
SMAC Executive Committee	The Executive Committee is responsible for ensuring the SMAC Governing Board meetings run smoothly and efficiently. It is also responsible for overseeing creation, implementation, and monitoring of the SMAC work plan.	Monthly	Radius Health, The Link, MESH
Project Monitoring and Evaluation Committee	The CoC Project Monitoring and Evaluation Committee is responsible for scoring and ranking the CoC projects during the local NOFA competition. This committee is also responsible for keeping the scoring tool updated and ensuring projects are aware of changes in the scoring methodology. This committee will keep track of project performance throughout the year and develop Technical Assistance plans with projects that are underperforming	Quarterly	Washington County, Scott County, Carver County, St. Andrews, Aggate Properties Inc., Matrix Housing Services, Tasks Unlimited, MESH, MN Assistance Council for Veterans

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the  icon. To view or update a Matching source already listed, select the  icon.

Summary for Match

Total Value of Cash Commitments:	\$23,952
Total Value of In-Kind Commitments:	\$4,500
Total Value of All Commitments:	\$28,452

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	In-Kind	Government	Washington County	09/18/2019	\$4,500
Yes	Cash	Private	Scott-Carver-Dako...	09/23/2019	\$20,800
Yes	Cash	Private	Minnesota Engagem...	09/23/2019	\$3,152

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** In-Kind
- 3. Type of source:** Government
- 4. Name the source of the commitment:** Washington County
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 09/18/2019
- 6. Value of Written Commitment:** \$4,500

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** Cash
- 3. Type of source:** Private
- 4. Name the source of the commitment:** Scott-Carver-Dakota CAP Agency
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 09/23/2019
- 6. Value of Written Commitment:** \$20,800

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes

2. Type of commitment: Cash

3. Type of source: Private

4. Name the source of the commitment: Minnesota Engagement on Shelter and Housing
(Be as specific as possible and include the office or grant program as applicable)

5. Date of Written Commitment: 09/23/2019

6. Value of Written Commitment: \$3,152

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2021? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	Coordination of PIT, local CoC meetings, working with housing developers, implementing anti-discrimination policy. Virtual meeting capability.	\$31,000
2. Project Evaluation	NOFA project ranking, Implementing CoC project performance management plan, ESG program evaluation.	\$18,000
3. Project Monitoring Activities	Ongoing CoC project performance monitoring through quarterly data review. Work with local ESG providers to ensure programs are in compliance	\$13,000
4. Participation in the Consolidated Plan	Work closely with local partners to ensure the regional needs are aligned with CoC objectives	\$11,607
5. CoC Application Activities	NOFA Application	\$15,000
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System	HMIS data analysis on System Performance Measures and use of data in system planning. Improving and monitoring implementation of written standards	\$14,000
8. HUD Compliance Activities	Work on the HDX, HIC and GIW	\$10,000
Total Costs Requested		\$112,607
Cash Match		\$23,952
In-Kind Match		\$4,500
Total Match		\$28,452
Total Budget		\$141,059

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No	MESH Match Letter...	09/27/2019
2. Other Attachment(s)	No	CAP Match Letter ...	09/27/2019

Attachment Details

Document Description: MESH Match Letter 2019

Attachment Details

Document Description: CAP Match Letter 2019

5A. In-Kind MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

Attachment Details

Document Description:

5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

1-Year Operation Rule.

For applicants receiving assistance for CoC planning: the project will be operated for the purpose specified in the application for any year for which such assistance is provided.

D. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Paul Carlson

Date: 09/27/2019

Title: Director of Quality and Evaluation

Applicant Organization: Hearth Connection

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/12/2019
1E. SF-424 Compliance	07/18/2019
1F. SF-424 Declaration	07/18/2019
1G. HUD 2880	07/18/2019
1H. HUD 50070	07/18/2019
1I. Cert. Lobbying	07/18/2019
1J. SF-LLL	07/18/2019

2A. Project Detail	07/18/2019
2B. Description	09/27/2019
3A. Governance and Operations	07/18/2019
3B. Committees	09/27/2019
4A. Match	09/27/2019
4B. Funding Request	09/27/2019
5A. Attachment(s)	09/27/2019
5A. In-Kind MOU Attachment	No Input Required
5B. Certification	Please Complete



working together to navigate the complexities
of ending homelessness

September 23, 2019

CPD Representative
U.S. Department of Housing and Urban Development
Minneapolis Field Office
920 Second Ave. South, Suite 1300
Minneapolis, MN 55402

Re: Match for CoC 2020 Planning Grant

To Whom It May Concern:

Minnesota Engagement on Shelter and Housing (MESH) agrees to provide a \$3,152 in-kind cash match to the Suburban Metro Area Continuum of Care (SMAC) Planning Grant for 2019 scheduled to be used October 1, 2020, through Sept 30, 2021. If there is any further information needed, please feel free to contact me at your convenience.

Thank you,

Mike Manhard
Executive Director
Minnesota Engagement on Shelter & Housing
740 East 17th Street
Minneapolis, MN 55404
612-750-1474
mike@mesh-mn.org

September 23, 2019

Dawn Horgan
CPD Representative
U.S. Department of Housing and Urban Development
Minneapolis Field Office
920 Second Avenue South, Suite 1300
Minneapolis, MN 55402

Re: Scott, Carver, Dakota CAP Agency, Inc.
HUD Cash Match for the CoC 2019 Planning Grant

- The organization providing the cash resources is the Scott, Carver Dakota CAP Agency, Inc.
- These monies are provided by four county entities contributing \$5,200 each totaling \$20,800. These entities are Scott County CDA, Carver CDA, Scott County and Carver County.
- Scott, Carver, Dakota CAP Agency, Inc. will provide \$20,800 as required by the Suburban Metro Area Continuum of Care 2019 HUD Planning Grant towards match upon HUD's approval of the grant.

Please let me know if you need any further information.

Thank you,



Eric Gentry
CAP Agency
Director of Housing & Emergency Services
952.402.9822

egentry@capagency.org